



# ELECTION OF CHEAD TRUSTEES

## Nomination Form (Trustee)

### Trustee

Trustees, alongside the Director of Policy and External Relations and the Director of Membership and Operations, help develop and lead on the various activities, either on their own or together with other Trustees and / or other leaders from our membership. Trustees also input into the articulation of CHEAD's strategy. In addition, they may be called up to represent CHEAD on external projects and committees.

*Please read the Notes for Guidance overleaf before completing this Nomination Form*

PLEASE USE BLOCK CAPITALS

### Section One: Candidate's Details (to be completed by the candidate)

Full Name:.....

Title: (e.g. Professor, Dr, Mr, Mrs, Ms).....

Address for Correspondence

.....  
.....  
.....

Post Code.....

Contact Telephone.....

Current Position.....

**PLEASE NOTE:** Address and telephone information is for the sole use of CHEAD staff so they can contact you about your nomination form. This information will remain confidential.

I, the above named candidate, consent to my nomination and agree to stand for election. I confirm that, to the best of my knowledge, the information provided on (or with) with form is accurate.

SIGNATURE.....

DATE.....

## Election Statement

(please see below for statement preparation instructions)

*(Please continue on additional pages, if necessary)*

### Candidate's Election Statement Preparation Instructions

You are invited to provide an election statement, using either this page of this form or a separate sheet of paper. This will be reproduced and circulated to voters with the ballot. The election statement should describe why you think you should be elected. The organisation reserves the right not to publish, or to edit any election statement that is factually inaccurate or contains libellous material

SECTION ONE: Should be completed by the candidate.

- In order to stand for election a candidate must be the main or alternate representative for an institution in membership with CHEAD, or have received the support of the main / alternate representatives
- Candidates will be listed in alphabetical order on the ballot paper. A candidate's first name will also be listed but not their title.
- The following information will be published on each candidate in the biographical statement information which will be circulated with the ballot paper:
  1. Title (other than Mr, Mrs, Miss, Ms)
  2. Current Position and institution
  3. An election statement (if provided)

### CLOSE OF NOMINATIONS

This nomination form must be received by Anna Maloney Director of Membership and Operations, CHEAD, by email ([anna.maloney@thead.ac.uk](mailto:anna.maloney@thead.ac.uk)) no later than **Tuesday 12<sup>th</sup> March 2019**. Any nomination forms received after this time and date will be ruled invalid. The safe return of this form is the responsibility of the candidate. All nomination forms received will be acknowledged within 3 working days by email.

If you require any further information on completing this nomination form please contact Anna Maloney on 07985 407762