



# CHEAD Research Alliance Terms of Reference

July 2016

## Purpose:

- Advise and support the CHEAD Exec on research issues
- Reach active researchers who submit to REF Unit D34 but who are not active in CHEAD and/or whose institutions are not members
- Identify key issues, leadership training (including research strategy) and provide intelligence
- Disseminate policy updates and submit policy responses on behalf of the Alliance
- Support research leadership and develop activities and resources to support researchers in the sector
- Advocacy within CHEAD's networks and externally

## Membership:

Members of the Research Alliance will be drawn from a list of research leadership and coordinators in institutions which submit to REF D34.

## Accountability:

- The CHEAD Research Strategy Group will serve the CHEAD Research Alliance.
- The CHEAD Research Strategy Group will report regularly to the CHEAD Executive meetings and will normally include at least one CHEAD Executive.

## Review:

The CHEAD Research Strategy Group will review the relevance and value of its work and the terms of reference every two years.

## Meetings

- Meetings will be held quarterly at a roving member institution venue.
- CHEAD will organise the meetings and Karen Fleming will chair.
- Meeting papers will be circulated two weeks prior to the meeting.
- The format of the meetings will be in a workshop format:
  1. presenter
  2. provocation
  3. case study followed by
  4. workshop activities.
- Each workshop will be on Friday, free but with returnable deposit of (£30) - some non members will pay.
- CHEAD will provide secretariat for the group.